

**The Cabinet of Ministers of Ukraine**

**Order**

Dated May 10<sup>th</sup> 2018

No 292-p

Kyiv

**Procedure to implement the Strategy for SME Development in Ukraine until 2020**

1. Approve the attached Action Plan for the implementation of the Strategy for SME Development in Ukraine until 2020 (the Action Plan).
2. Ministries, other central executive authorities, oblast administrations and Kyiv city state administration shall:
  - ensure implementation of the Action Plan;
  - submit quarterly implementation reports to the Ministry of Economic Development and Trade by the tenth day of the next month, including that for the actions envisaged by Annex 1 hereto;
  - ensure that SMEs needs as identified by the Strategy for SME Development in Ukraine until 2020, approved by Order of the Cabinet Ministers of Ukraine No 504 as of 24.05.2017 (UA Bulletin - Офіційний вісник України, 2017, No 63, p. 1913), are taken into consideration when developing and approving the state program and forecast documents, state policy and action plans related to entrepreneurship and employment.
3. The Ministry of Economic Development and Trade shall submit to the Cabinet Ministers of Ukraine the half-yearly implementation reports by 25<sup>th</sup> of the month following the reporting period.

**Prime Minister of Ukraine**

**Volodymyr Groysman**

APPROVED

by Order of the Cabinet of Ministers of Ukraine No 292-p dated May 10<sup>th</sup> 2018

**ACTION PLAN  
for Implementing the Strategy of SME Development in Ukraine until 2020**

Measure	Action	Timeframe	Responsible	Performance indicators
<b>Direction 1: Create Favourable Environment for SME Development</b>				
1. Increasing the level of informational support, including improving the state statistics system	1) Develop a web portal to enhance SMEs access to information in a user-friendly format concerning doing business items, including: <ul style="list-style-type: none"> <li>- starting a business;</li> <li>- receiving administrative services;</li> <li>- financing;</li> <li>- SME support programmes;</li> <li>- SMEs support infrastructure;</li> <li>- export etc.</li> </ul>	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Other central and local executive authorities</li> </ul>	Official web portal of the Ministry is created and in function
	2) Publish additional statistical data on SMEs needed for the assessment of SBA implementation in line with OECD methodology	on a yearly basis	<ul style="list-style-type: none"> <li>• State Statistics Service</li> <li>• Ministry of Economic Development and Trade</li> </ul>	Additional statistical data published: <ul style="list-style-type: none"> <li>- export volume (carried out by SMEs);</li> <li>- turnover (survival) coefficient of SMEs;</li> <li>- share of SMEs started one year ago (in 2019);</li> <li>- share of SMEs started two years ago (in 2019);</li> <li>- share of SMEs started three years ago (in 2019);</li> <li>- share of SMEs started four</li> </ul>

				<p>years ago (in 2020);</p> <p>- share of SMEs started five years ago (in 2021);</p> <p>- share of SMEs started more than five years ago, but not more than 10 years (in 2025);</p> <p>- share of jobs created by SME started 3 years ago (in 2019);</p> <p>-share of Gazelle SMEs (assessed by the personnel increase) (in 2020);</p> <p>- number of SMEs that received orders via Internet for the sale of goods or services (except for orders received by e-mail);</p> <p>- number of SMEs, which purchased goods or services via Internet (except for orders received by e-mail);</p> <p>- share volume of internal costs spent on R&amp;D as % of the GDP;</p> <p>- share of SME export;</p> <p>-an average export costs per one SME (dollars)</p>
	<p>3) Prepare and publish the Report on the SME development in Ukraine which would contain <i>inter alia</i>:</p> <ul style="list-style-type: none"> <li>• statistical and analytical data on SMEs which are maintained by the National Bank, State Statistics Service of Ukraine;</li> <li>• outcomes of implementing governmental policy (period);</li> </ul>	on a yearly basis	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• State Statistics Service</li> <li>• State Fiscal Service</li> <li>• National Bank (by consent)</li> </ul>	Annual progress report on SME development state is published on the official website of the Ministry of Economic Development and Trade

	<ul style="list-style-type: none"> <li>• information on SME development and support programmes including international technical assistance projects etc.</li> </ul>			
	4) Facilitate the assessment of Ukraine's progress in implementation of the Small Business Act for Europe, which is performed by the OECD	on a yearly basis	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Other central and local executive authorities</li> </ul>	The decision on executing the assessment is made public
2. Ensuing application of the "Think Small First" principle	1) Provide guidance to regulatory authorities concerning preparation of the assessment of regulatory impact (RIA) and SME-test	ongoing	<ul style="list-style-type: none"> <li>• State Regulatory Service</li> </ul>	Not less than 20 workshops for the regulators conducted annually
	2) Conduct a study on the effectiveness of the RIA and SME-test, including the process of obtaining from entrepreneurs the data and information necessary for the assessment	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> </ul>	The study is conducted and relevant proposals prepared
	3) Promote use of the dedicated on-line service on preparation of RIA and M-Test by regulatory authorities	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• State Regulatory Service</li> <li>• Other central and local executive authorities</li> </ul>	The web resource for conducting RIA launched and awareness raising activities conducted
	4) Rolling review of regulations in the key economic sectors (agriculture and food safety; construction; energy sector; transport and infrastructure; information technologies and telecommunications) to simplify business operations in relevant areas	ongoing	<ul style="list-style-type: none"> <li>• Central executive authorities</li> </ul>	De-regulation acts approved by the Cabinet of Ministers of Ukraine.
3. Simplifying business liquidation procedure	Ensure compliance with the statutory timeframe for deregistering a business entity in case of its liquidation	—“—	<ul style="list-style-type: none"> <li>• Ministry of Finance</li> <li>• State Fiscal Service</li> <li>• Ministry of Justice</li> </ul>	Compliance with legislation. The number of complaints is reduced.

4. Improving licensing and permits system	Develop and submit the Draft Law of Ukraine "On Strengthening Protection of Business Entities from Unlawful Actions or Inactivity of Licensing Authorities" for consideration by the Cabinet of Ministers of Ukraine	3Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> </ul>	The Draft Law is approved by the CMU and submitted to the Parliament.
5. Enhancing SME access to public procurement	1) Introduce a separate field in the registration card of a participant to the electronic procurement system which would show the category of a business entity depending on staff headcount and turnover	4Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>SE Prozorro (by consent)</li> </ul>	The electronic system allows selecting of category of a business entity
	2) Develop and submit the Draft Law of Ukraine "On Amending the Law of Ukraine 'On Public Procurement' with Regard to Settling the Rules for Procurement below the Threshold" for consideration of the Cabinet of Ministers of Ukraine to increase the number of competitive procurements in which SMEs can participate	4Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> </ul>	The Draft Law is submitted to the Parliament.
	3) Raise SMEs awareness about participation opportunities in public procurement through set of trainings to enhance necessary competences and skills	ongoing	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>SE Prozorro (by consent)</li> </ul>	The informational events are conducted, including distribution of information and analytical materials; forums, trainings, round tables are held.
6. Ensuring development of the effective public-private dialogue (PPD)	1) Develop and submit to the Cabinet of Ministers a draft resolution of the Cabinet of Ministers of Ukraine which would amend the Regulation on the Entrepreneurship Council to the Cabinet of Ministers of Ukraine approved by the Cabinet of Ministers' Resolution # 54 dated February 13, 2008 to improve performance of the Entrepreneurship Council	3Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> </ul>	The resolution is approved by the Cabinet of Ministers of Ukraine.
	2) To support the process of consideration of the	until the law	<ul style="list-style-type: none"> <li>Ministry of Economic</li> </ul>	The Law is adopted.

	Draft Law of Ukraine "On the Ombudsman Institution" (registration No 4591) by the Parliament of Ukraine	is passed	Development and Trade	
<b>Direction 2: Improve SME access to finance</b>				
7. Enhance SME financing by commercial banks	1) Develop proposals for effective implementation of credit guarantee schemes for SMEs by commercial banks, including portfolio credit guarantees schemes with respect to the best international practice	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Finance</li> <li>• National Bank (by consent)</li> </ul>	Proposals are submitted to the Cabinet of Ministers of Ukraine.
	2) Facilitate implementation of partial credit guarantee scheme for SMEs by financial institutions through the pilot program with the German-Ukrainian Fund	—“—	<ul style="list-style-type: none"> <li>• National Bank (by consent)</li> <li>• Ministry of Finance</li> <li>• Ministry of Economic Development and Trade</li> </ul>	Partial credit guaranty scheme is implemented and available at financial institutions.
8. Enhancing the use of promissory notes	1) Raise SME awareness about using bills of exchange and promissory notes	ongoing	<ul style="list-style-type: none"> <li>• National Commission for Securities and Stock Market (by consent)</li> <li>• Ministry of Finance</li> <li>• National Bank (by consent)</li> </ul>	The relevant informational events are conducted, including distribution of information and analytical materials; forums, trainings, round tables are held.
	2) Develop and submit the Draft Law of Ukraine "On Amending the Law of Ukraine 'On Circulation of Promissory Notes in Ukraine'" for consideration by the Cabinet of Ministers to comply with the Geneva Conventions on Bills of Exchange and Promissory Notes	4Q-2018	—“—	
9. Enhancing financing by non-banking financial institutions	To support the process of consideration of the Draft Law of Ukraine "On Credit Unions" (registration No 6405) by the Parliament	until the Law is passed	<ul style="list-style-type: none"> <li>• National Commission for State Regulation of Financial Services Markets (by consent)</li> <li>• Ministry of Finance</li> <li>• National Bank (by consent)</li> </ul>	The Law is adopted.

10. Bridge SME financing gap through factoring services	Develop and submit the Draft Law “Amending certain provisions of the Civil Code of Ukraine in regards to Financial Services” for consideration by the Cabinet of Ministers of Ukraine	2Q-2019	<ul style="list-style-type: none"> <li>• National Commission for State Regulation of Financial Services Markets (by consent)</li> </ul>	The Draft Law is adopted by the CMU and submitted to the Parliament.
<b>Direction 3: Simplify SME Tax Administration</b>				
11. Ensuring effective VAT refund	1) Monitor functioning of the VAT Refund Registry.	3Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Finance</li> <li>• State Fiscal Service</li> </ul>	The monitoring data are made public as well proposals on improving VAT administration.
	2) Raise SME awareness about using the VAT Refund Registry.	ongoing	—“—	The relevant informational events are conducted, including distribution of information and analytical materials; forums, trainings, round tables are held.
12. Addressing late payments issue	1) Expand the "Contracts Management" module of Prozorro electronic public procurement system with functions which would enable State Treasury Service of Ukraine to track volumes and timing of payments under contracts.	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• State Treasury Service of Ukraine</li> <li>• SE Prozorro (by consent)</li> </ul>	The "Contracts Management" module is supplemented with the relevant functions.
	2) Develop and submit for consideration by the Cabinet of Ministers of Ukraine the Draft Law of Ukraine "On Amending Certain Laws of Ukraine On prevention of payment delays between business entities" with respect to provisions of Directive 2011/7/EU of the European Parliament and of the Council of 16 February 2011 on combating late payment in commercial transaction	—“—	<ul style="list-style-type: none"> <li>• Ministry of Finance</li> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Justice</li> </ul>	The Draft Law is adopted by the CMU and submitted to the Parliament.
13. Increasing the labour market flexibility	Develop and submit for consideration by the Cabinet of Ministers of Ukraine the proposals on regulation of: <ul style="list-style-type: none"> <li>- remote work;</li> <li>- employment under multilateral employment contracts involving business entities that</li> </ul>	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Social Policy</li> <li>• Ministry of Finance</li> <li>• Ministry of Economic Development and Trade</li> </ul>	The proposals are submitted for consideration of the Cabinet of Ministers of Ukraine.

	provide employment mediation services and those who hire employees to further outsource them.			
<b>Direction 4: Promote Entrepreneurial Culture and Develop Entrepreneurial Skills</b>				
14. Ensuring development and promotion of the entrepreneurial culture	Promote entrepreneurship with engagement of SME representatives at the national level by means of demonstrating successful business projects	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Other central and regional executive authorities</li> </ul>	The relevant informational events are conducted, including distribution of information and analytical materials; forums, trainings, round tables are held.
15. Participation in the Global Entrepreneurship Monitor	Support Ukraine's participation in the Global Entrepreneurship Monitor.	2Q-2019	—“—	Ukraine's participation in the GEM is ensured, including means of international technical assistance
16. Conducting EU SME Week in Ukraine on a regular basis	Facilitate holding EU SME Weeks in Ukraine	on a yearly basis	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Other central executive authorities</li> <li>• Oblast and Kyiv City State Administrations</li> </ul>	EU SME Weeks are held.
17. Stimulating life-long learning	1) Develop proposals to stimulate cooperation between SMEs and technical schools and higher educational institutions to have educational programs comply with needs of labour market, including practice of vocational education.	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Education and Science</li> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Regional Development, Construction and Housing and Communal Services of Ukraine</li> <li>• Ministry of Social Policy</li> <li>• Antimonopoly Committee of Ukraine</li> <li>• Other central and local</li> </ul>	Proposals are submitted to the CMU; the demands of the labour market are met.



			<ul style="list-style-type: none"> <li>executive authorities</li> <li>• Federation of Employers of Ukraine</li> </ul>	
	2) Improve methodology for preparing the medium-term forecast of the labour market needs with respect to the best European practices	—“—	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Labour and Social Policy</li> <li>• Ministry of Education and Science</li> <li>• Federation of Employers of Ukraine</li> </ul>	The Decree is published by the Ministry of Economic Development and Trade
18. Enhance training on SME export activities	Facilitate SME participation in the Erasmus for Young Entrepreneurs Programme	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Export Promotion Office (by consent)</li> <li>• Ministry of Education and Science</li> <li>• Ukrainian Chamber of Commerce and Industry (by consent)</li> </ul>	The relevant informational events are conducted, inter alia distribution of information and analytical materials; forums, trainings, round tables are held.
19. Business start-up support for certain categories of people (IDPs, demobilized military personnel, youth and seniors)	Promote entrepreneurship among certain categories of the population (IDPs, demobilized or retired military personnel, young and senior people).	—“—	<ul style="list-style-type: none"> <li>• Ministry of Social Policy</li> <li>• Ministry of Temporarily Occupied Territories and IDPs</li> <li>• Ministry of Economic Development and Trade</li> <li>• Other central executive authorities</li> <li>• Oblast and Kyiv City State Administrations</li> </ul>	—“—

20. Improving financial literacy	Develop and provide through the SME support infrastructure trainings and educational materials on improvement of SMEs' financial literacy aiming to facilitate SME access to funding, assisting in starting and managing business, including preparation of business plans etc.	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Education and Science</li> <li>• Ministry of Social Policy</li> <li>• Ministry of Finance</li> <li>• National Bank (by consent)</li> <li>• Independent Association of the Banks of Ukraine (by consent)</li> </ul>	Educational programmes, training courses and distribution of informational materials are provided on the regular basis within the piloting project on building the network of SME support centres including the ones funded at the expenses of international technical assistance.
21. Fostering development of social entrepreneurship	Investigate the state of development of social entrepreneurship in Ukraine and develop proposals, including legislative initiatives, to address identified problems with respect to the best international practices	1Q-2019	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Social Policy</li> <li>• Ministry of Finance,</li> <li>• Other central and regional executive authorities</li> </ul>	Study is carried out and draft acts are submitted for consideration.
22. Facilitating SME social responsibility	1) Draft and submit to the Cabinet of Ministers of Ukraine regulations on implementation of the state policy for stimulation of corporate social responsibility in Ukraine	—“—	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Social Policy</li> <li>• Other central executive authorities</li> </ul>	Draft acts are submitted to the CMU.
	2) Promote social responsibility, specifically, by means of spreading relevant business practices and rolling out implemented projects of corporate social responsibility at the national, regional, and local levels.	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Social Policy</li> <li>• Ministry of Regional Development, Construction, and Housing-and-Utility Sector</li> <li>• Ministry of Ecology and Natural Resources</li> <li>• Oblast and Kyiv City State Administrations</li> </ul>	The relevant informational events are conducted, including distribution of information analytical materials; forums, trainings, round tables are held.

<b>Direction 6: Improve competitiveness and SME innovation potential</b>				
23. Strengthening institutional capacities of business associations	Investigate the state of business support organizations' infrastructure in order to identify shortcomings in their activities and capacity to provide high-quality services to SMEs, as well as ensure their effective representation through the public-private dialogue.	1Q-2019	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> </ul>	The study is conducted and relevant proposals are made.
24. Ensuring that regional specifics of SMEs are taken into account	1) Support the development of regional and local strategies, programs and projects on SME development with respect to the strategic directions defined by the SME Development Strategy in Ukraine until 2020 approved by the Cabinet of Ministers of Ukraine Order #504 dated May 24, 2017	ongoing	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>Oblast and Kyiv City State Administrations</li> <li>Ministry of Regional Development, Construction, and Housing-and-Utility Sector</li> </ul>	Recommendations are prepared and sent to Oblast and Kyiv City State Administrations and local authorities.
	2) Develop and submit the Draft Law of Ukraine "On Mandatory Allocation of a Certain Percentage of the Oblast (City, District) Development Budget to Fund SME Financial and Lending Programme" for consideration by the Cabinet of Ministers of Ukraine	1Q-2019	<ul style="list-style-type: none"> <li>Ministry of Finance</li> <li>Antimonopoly Committee of Ukraine</li> <li>Other central and local executive authorities</li> </ul>	The Draft Law is approved by the CMU submitted to the Parliament.
25. Modernising the existing SME support infrastructure	1) Provide guidance and methodology support in establishing Business Support Centres and pilot the program on creation of the BSC network at regional and local levels	4Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>Ministry of Regional Development, Construction, and Housing-and-Utility Sector</li> <li>Antimonopoly Committee of Ukraine</li> </ul>	Methodology recommendations are prepared.  Business support centres network is deployed using existing infrastructure of SME support institutions.
	2) In order to enable funding of the BSCs establishment by the State Fund for Regional Development, embed respective projects on BSCs	—“—	<ul style="list-style-type: none"> <li>Oblast and Kyiv City State Administrations engaging other local executive</li> </ul>	The projects on BSC establishment are developed and submitted to the Ministry of

	establishments into the action plans of implementation of the regional development strategies for the period 2018-2020 considering BSC as an integral part of regional development infrastructure		<p>authorities</p> <ul style="list-style-type: none"> <li>• Ministry of Regional Development, Construction, and Housing-and-Utility Sector</li> <li>• Ministry of Economic Development and Trade</li> <li>• Antimonopoly Committee of Ukraine</li> </ul>	Regional Development, Construction, and Housing-and-Utility Sector to be funded by the Fund.
	3) Take awareness rising measures among rural population, small and medium-sized producers of agricultural products on promotion of agricultural development cooperation	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Agrarian Policy and Food of Ukraine</li> <li>• Other local executive authorities</li> </ul>	The measures are taken, the relevant informational events are conducted, inter alia trainings, round tables meetings are held, including the ones held at the expenses of the international technical assistance.
	4) Enhance the availability of services for SMEs in rural areas, including advisory services	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Agrarian Policy and Food of Ukraine</li> <li>• Other local executive authorities</li> </ul>	The relevant informational events are conducted, inter alia distribution of information and analytical materials; forums, trainings, round tables are held.
26. Intensifying transfer of knowledge from science to entrepreneurship	1) Ensure development of academic entrepreneurship in order to enhance efficient transfer of knowledge from science and higher education to entrepreneurship	—“—	<ul style="list-style-type: none"> <li>• Ministry of Education and Science</li> <li>• Ministry of Economic Development and Trade</li> <li>• Antimonopoly Committee of Ukraine</li> </ul>	The relevant informational events are conducted, inter alia distribution of information and analytical materials; forums, trainings, round tables are held.
	2) Develop within higher education institutions a network of consultants (mentors) from the private sector, government authorities, and civil society institutions to share Ukrainian and international	—“—	<ul style="list-style-type: none"> <li>• Ministry of Education and Science</li> <li>• Ministry of Economic Development and Trade</li> </ul>	A network of consultants (mentors) is developed and operates.

	best practice in transferring scientific and academic achievements to entrepreneurship.		<ul style="list-style-type: none"> <li>• Other central and local executive authorities</li> </ul>	
27. Intensifying technology transfer	1) Study activities of technology transfer offices with respect to prospects of using results of their activities by SMEs.	3Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Education and Science</li> </ul>	The study results are made public.
	2) Facilitate collaboration between scientific institutions, research institutions and SMEs.	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Education and Science</li> <li>• Ministry of Economic Development and Trade</li> <li>• Antimonopoly Committee of Ukraine</li> <li>• Other central and local executive authorities</li> </ul>	The measures are taken.
28. Enhancing SME greening	1) Raising SME awareness about benefits of SME greening.	—“—	<ul style="list-style-type: none"> <li>• Ministry of Ecology and Natural Resources</li> <li>• Other central and local executive authorities</li> </ul>	The relevant informational events are conducted, inter alia a distribution of information and analytical materials; forums, trainings, round tables are held
	2) Develop and submit to the Cabinet of Ministers of Ukraine draft regulations on (i) introducing European standards and requirements with regard to admissible emissions in the atmosphere, discharges to water and/or injections into soils, transporting different types of pollutants according to the Protocol on Registers on Polluters and on Moving Pollutants and (ii) securing environmental rights of communities and every individual on the territory where the production facilities are located according to the Aarhus Convention.	4Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Ecology and Natural Resources</li> <li>• Antimonopoly Committee of Ukraine</li> <li>• Other central and local executive authorities</li> </ul>	The relevant regulations are approved.
	3) Enhance implementation by SMEs of sustainable consumption and production models,	ongoing	<ul style="list-style-type: none"> <li>• Ministry of Ecology and Natural Resources</li> </ul>	The implementation of environmental management

	"green practices" of doing business including implementation of environmental management systems, environmental certification, and environmental marking according to ISO requirements.		<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Other central and local executive authorities</li> </ul>	systems, environmental certification and environmental marking according to ISO requirements.
29. Using Opportunities Offered by EU Framework Programme of Research and Innovations "Horizon 2020"	1) Raising SME awareness about opportunities under the EU Framework Programme of Research and Innovations "Horizon 2020"	—“—	<ul style="list-style-type: none"> <li>• Ministry of Education and Science</li> <li>• Ministry of Economic Development and Trade</li> <li>• Other central and local executive authorities</li> </ul>	The relevant informational events are conducted, inter alia a distribution of information and analytical materials; forums, trainings, round tables, consultations etc. are held.
	2) Ensure development of competences and skills of representatives from national contact points of the EU Framework Programme of Research and Innovations "Horizon 2020" in Ukraine related to opportunities the program offers	—“—	—“—	The trainings are conducted.
30. Using Opportunities Offered by the EU-funded Programme "Improving the Competitiveness of SMEs (COSME) (2014-2020)"	1) Facilitate participation of SMEs in the EU Programme "Improving the Competitiveness of SMEs (COSME) (2014-2020)"	on a quarterly basis	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> <li>• Ministry of Education and Science</li> <li>• Other central and local executive authorities</li> </ul>	The relevant informational events are conducted, inter alia a distribution of information and analytical materials; forums, trainings, round tables, consultations etc. are held.
	2) Develop and ensure functioning of a dedicated web resource of the EU Programme "Improving the Competitiveness of SMEs (COSME) (2014-2020)"	2Q-2018	<ul style="list-style-type: none"> <li>• Ministry of Economic Development and Trade</li> </ul>	The web resource is developed and functions.
<b>Organisational Support and Strategy Implementation Mechanism</b>				
31. Increasing the institutional capacity of the government to develop and	1) Strengthen the MEDT institutional capacity to implement the state policy for SME development by establishing an advisory body under the MEDT – the SME Development Office (SMEDO)	—“—	—“—	The Order regarding the SMEDO establishment is published by MEDT.
	2) Prepare proposals for the establishment of state	2Q-2019	<ul style="list-style-type: none"> <li>• Ministry of Economic</li> </ul>	Proposals are submitted to the

implement state policy for entrepreneurship development	institution responsible for SME development policy implementation, based on the SMEDO deliverables		<ul style="list-style-type: none"> <li>Development and Trade</li> <li>Ministry of Finance</li> </ul>	CMU.
32. Ensuring effective coordination of implementation of the Action Plan on the SME Development Strategy	1) Coordinate execution of the Strategy of SME Development in Ukraine until 2020 approved by Order of the Cabinet of Ministers of Ukraine # 504 dated May 24, 2017	ongoing	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>Other central executive authorities</li> </ul>	A cross-ministerial working group is set up; coordination meetings are conducted on biannual basis.
	2) Appoint officials of central executive authorities to be responsible for implementation of the SME development policy.	2Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>Other central executive authorities</li> </ul>	Respective Order is published.
	3) Ensure that information on progress of the Action plan implementation is available to public	ongoing	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> </ul>	The report is published on the official web site of the Ministry of Economic Development and Trade on a biannual basis.
33. Facilitating an effective public-private dialogue on entrepreneurship development matters	Meet with business using the platform of the Entrepreneurship Council under the Cabinet of Ministers of Ukraine to identify problems and look for solutions	quarterly, beginning in 2Q-2018	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>Oblast and Kyiv City State Administrations</li> </ul>	Proposals based on the discussion are submitted to the Cabinet of Ministers of Ukraine.
34. Enhancing international assistance aimed at entrepreneurship development, including within the framework of the implementation of the Strategy Action Plan of	Meet with IFIs and international donors to share progress of the Action plan implementation and discuss future cooperation	ongoing (biannually)	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> <li>Other relevant central executive authorities</li> </ul>	A working group is established, donor coordination meetings are conducted biannually.

SME development until 2020.				
35. Ensure that monitoring and assessment of implementation of the Strategy Action Plan of SME development until 2020 is carried out in a transparent, open, and unbiased manner.	Perform independent assessment of implementation of the Strategy, engaging international and national experts with subsequent submission of proposals to the Cabinet of Ministers concerning future policy of SME development in Ukraine	4Q-2020	<ul style="list-style-type: none"> <li>Ministry of Economic Development and Trade</li> </ul>	Results of the independent assessment together with recommendations and proposals are published on the official web site of the Ministry of Economic Development and Trade. Respective proposals are submitted to the Cabinet of Ministers of Ukraine.



Annex  
to Order of the Cabinet of Ministers of Ukraine  
No 292-p dated May 10th 2018

**List of Tasks**

**for the implementation of the Strategy of SME Development in Ukraine until 2020, which implementation is envisaged by other strategic and programme documents, that directly or indirectly impact the development of SMEs**

Tasks for Strategy Implementation	Authorities and Measures
<b>Create Favourable Environment for SME Development</b>	
1. Increasing the level of information support including enhancing the state statistics system.	This task with regard to enhancing regional statistics will be implemented as part of: (i) implementing the National Strategy of Regional Development until 2020, which was approved by Cabinet of Ministers Decree # 385 dated August 06, 2014, and (ii) with regard to measures aimed at introduction of the European statistical reporting system at the regional level, in NUTS format (NUTS 2 – region, NUTS – a group of region (sub-region) a urban agglomeration).
2. Simplifying the new business registration procedure.	This task will be implemented as part of the Action Plan for Implementing Best Practices of Proper and Efficient Regulation as reflected by the World Bank Group in the Doing Business Rating methodology. The said action plan, which was approved by Cabinet of Ministers Instruction # 1406 dated December 16, 2015, calls for taking the following measures: <ul style="list-style-type: none"> <li>- To create a service whereby legal entities and self-employed individuals would be registered on-line within 24 hours;</li> <li>- Simultaneously with the state registration of a legal entity or self-employed individual, to register such legal entity / self-employed individual as a value-added tax payer under simplified taxation system.</li> </ul>
3. Rendering services to small and medium-sized businesses through Centres for Administrative Services and the State Portal of	1) This task will be implemented as part of the Government's Priority Actions Plan for 2018, which was approved by Cabinet of Ministers Decree # 244 dated March 28, 2018, according to the Medium Term Plan of the Government's Priority Actions until 2020, which was approved by the Cabinet of Ministers Decree #275 dated April 3, 2017. The plan envisages implementation of priority electronic services and automation of Centers of Administrative Services; expanding the functional of the State Portal for Administrative Services (my.gov.ua) and integration of information systems of the State administrations of local self-governing authorities into this Portal, supporting establishment and functioning of Centers for Administrative Service, including at the

Administrative Services.	<p>amalgamated territorial communities.</p> <p>2) According to the Action Plan for Implementing the Ukraine's Public Administration Reform Strategy for 2016 through 2020, which was approved by Cabinet of Ministers Instruction # 474 dated June 24, 2016, it is envisaged to continue activities intended to ensure accessibility of administrative services, reduce an excessive administrative burden, and introduce automated data sharing by electronic information resources of executive authorities (electronic interaction).</p> <p>3) The issue of devolving powers to the local self-government authorities with regard to provision of selected administrative services will be addressed as part of the Action Plan for Implementing the Concept of Reforming Local Governments and Territorial Organization of Power in Ukraine, which was approved by Cabinet of Ministers Order # 688 dated September 22, 2016.</p>
4. Simplifying the bankruptcy procedure and promoting the "second chance".	<p>This task will be implemented as part of the Action Plan for Implementing Best Practices of Proper and Efficient Regulation as reflected by the World Bank Group in the Doing Business Rating methodology (the action plan was approved by Cabinet of Ministers Instruction # 1406 dated December 16, 2015), <i>inter alia</i>, with respect to: (i) resolving the insolvency issue by means of setting a deadline for introducing a moratorium on satisfaction of creditors' claims in the bankruptcy procedure and (ii) introducing a simplified procedure of debtor's bankruptcy.</p>
5. Enhancing the licensing and permits system.	<p>This task of the Strategy will be implemented as part of the Action Plan for De-regulation of Commercial Operations, which was approved by Cabinet of Ministers Instruction # 615 dated August 23, 2016. Among other things, the action plan envisages:</p> <ul style="list-style-type: none"> <li>- To enhance procedures for issuing permits in the sphere of commercial operations by introducing an electronic issue procedure and reducing a number of documents needed to obtain a permit;</li> <li>- To optimize licensing / permit issue procedures by: (i) introduction of a declarative principle of carrying out commercial operations (or for selected operations/objects which do not pose a significant threat to people's lives or health, environment or to national security) and (ii) reduction of a number of licenses/permits; and</li> <li>- To reduce a number of operations which are subject to licensing.</li> </ul>
6. Continuing harmonization of the legislation in the sphere of technical regulations and compliance assessment (certification) with EU requirements.	<p>This task will be implemented as part of the Strategy for Developing Technical Regulation System until 2020, which was approved by Cabinet of Ministers Order # 844 dated August 19, 2015. The action plan is intended:</p> <ul style="list-style-type: none"> <li>- To bring laws and regulations in compliance with the EU Acquis;</li> <li>- To bring technical regulations in compliance with the EU Acquis;</li> <li>- To adopt EU and international standards as national standards;</li> <li>- To strengthen the institutional potential of the national standardization authority;</li> <li>- To implement a standards management information system; and</li> <li>- To enhance informational provision of the state system of market supervision and controls over non-food products.</li> </ul>
7. Easing the supervisory pressure on small and	<p>This task will be implemented as part of the Action Plan for De-regulation of Commercial Operations, which was approved by Cabinet of Ministers Order # 615 dated August 23, 2016 with regard to:</p>

medium-sized business.	<ul style="list-style-type: none"> <li>- Reducing a number of state supervisory (controlling) authorities and their functions;</li> <li>- Legislative requirements to post on the official web sites of state supervisory (controlling) authorities the texts of laws/regulations the compliance with which is checked by their inspectors;</li> <li>- Developing an integrated database of state supervisory (controlling) authorities with information on completed audits of businesses; and</li> <li>- Revising current and developing new criteria which are used to assess risks posed by commercial operations.</li> </ul>
8. Enhancing the labour legislation.	This task will be implemented as part of the Government's Priority Actions Plan for 2018, which was approved by Cabinet of Ministers Order #244 dated March 28, 2018 according to the Medium Term Plan of the Government's Priority Actions until 2020, which is approved by Cabinet of Ministers Order #275 dated April 3, 2017. Among other things, it is envisaged to get the Draft Labour Code (registration # 1658) through the Ukrainian Parliament.
<b>Improve SME Access to Finance</b>	
9. Creating proper conditions to secure deposits.	This task of the Strategy will be implemented as part of the Comprehensive Programme for the Ukrainian Financial Sector Development until 2020, which was approved by Decree of the Board of the National Bank # 391 dated June 18, 2015, specifically, with respect to toughening requirements to solvency and liquidity of the financial sector participants.
10. Reducing informational asymmetry by maintaining the credit history register.	This task will be implemented as part of the Comprehensive Programme for the Ukrainian Financial Sector Development until 2020, which was approved by Decree of the Board of the National Bank of Ukraine # 391 dated June 18, 2015, specifically, with respect to developing the National Bank's credit register, securing development of credit bureaus cooperation, and consolidating available information on credit histories.
11. Reducing the lack of finance available to small and medium-sized businesses by provision of leasing services.	This task will be implemented as part of the Comprehensive Programme for the Ukrainian Financial Sector Development until 2020, which was approved by Decree of the Board of the National Bank # 391 dated June 18, 2015, specifically, with respect to stimulating development of financial leasing by amending the legislation to recognize lessors as creditors, developing mechanisms for returning property, and enhancing taxation.
12. Using venture capital opportunities, attracting funds from informal investors (business angels), pooling resources for project funding on a voluntary basis (crowdfunding).	This task will be implemented as part of the Government's Priority Actions Plan for 2018, approved by Cabinet of Ministers Instruction #244 dated March 28, 2018 according to the Medium-Term Plan of the Government's Priority Actions until 2020, which was approved by Cabinet of Ministers Instruction # 275 dated April 03, 2017. <i>Inter alia</i> , it is envisaged that draft laws of Ukraine on enhancing the legislation in the sphere of innovations (support of innovative activities, technological start-ups, venture capitals, clusters) will be developed and submitted to the Cabinet of Ministers of Ukraine.

13. Export funding / insurance / guarantees	This task will be implemented as part of Implementing Ukraine's Export Strategy (the "road map" of strategic development of trade) for 2017 through 2021, which was approved by Cabinet of Ministers Order # 1017 dated December 27, 2017, specifically, with regard to developing a system for financial support of export, including creating an Export-and-Credit Agency.
<b>Simplify SME Tax Administration</b>	
14. Implementing electronic tax registration.	This task was implemented as part of the Plan of the Government's Priority Actions for 2017, which was approved by Cabinet of Ministers Order # 275 dated April 03, 2017. The plan calls for developing electronic services for taxpayer, specifically, ensuring unimpaired operation of the electronic service titled "Taxpayer's Electronic Office".
15. Simplifying the tax reporting system, inter alia, by using a taxpayer's "electronic office".	This task will be implemented as part of the Action Plan for Implementing the Strategy for Reforming the Public Finance System 2017 - 2020, which was approved by Cabinet of Ministers Instruction # 415 dated May 24, 2017. It is envisaged: <ul style="list-style-type: none"> <li>- To create a unified account for payment of taxes and duties by taxpayers;</li> <li>- To implement a fully functional system of servicing taxpayers through an electronic office; and</li> <li>- To introduce a unified tax reporting form for the individual income tax and single social contribution.</li> </ul>
16. Reducing the magnitude of informal employment in the SME sector; facilitating the process of transferring employees from the informal to formal employment in the SME sector.	This task will be implemented as part of the Action Plan for Implementing the Strategy for Reforming the Public Finance System 2017 - 2020, which was approved by Cabinet of Ministers Order # 415 dated May 24, 2017. It is envisaged to revise conditions for using the simplified taxation system with regard to categories of individuals, types of operations, cap on income, and tax rates. 2) carrying out measures to reduce informal employment are envisaged by the 2018 Action Plan for Implementing the Poverty Prevention Strategy, which was approved by Cabinet of Ministers Order # 99 dated February 14, 2018. Specifically, these measures concern: <ul style="list-style-type: none"> <li>- Raising efficiency and effectiveness of the social dialogue of the Government, trade unions, and employer organizations on making and implementation of social policies;</li> <li>- Regulating employment relationships;</li> <li>- Promoting collective bargaining agreements;</li> <li>- Enhancing the legislation on the social dialogue and regulation through collective bargaining agreements;</li> <li>- Ensuring the implementation of effective monitoring of compliance with the legislation with regard to conclusion of employment agreements;</li> <li>- Educating employable population on a need to be employed in the formal sector on ongoing basis;</li> <li>- Developing a mechanism to engage in the state social insurance systems such categories of individuals as pension-aged people, interested persons, and those working at individual homesteads.</li> </ul>
<b>Promote Entrepreneurial Culture and Develop Entrepreneurial Skills</b>	
17. Encouraging	1) This task will be implemented partially as part of the 2018 Action Plan for Implementing the Poverty Prevention Strategy,

<p>employers to train their employees.</p>	<p>which was approved by Cabinet of Ministers Instruction # 99 dated February 14, 2018, specifically, with regard to facilitating better competitiveness of individuals at the labour market by improving vocational training of registered unemployed individuals and representatives of vulnerable categories of unqualified workers. Vocational training of registered unemployed individuals will be organized with respect of labour market needs and their profiling data. Besides, long-term unemployment will be addressed by engaging the registered unemployed people in active measures at the labour market, <i>inter alia</i>, by developing a system whereby results of informal vocational on job training for blue collar jobs will be verified.</p> <p>This task will be implemented partially in frames of Ukraine's Export Strategy (the "road map" of strategic development of trade) for 2017 through 2021, which was approved by Cabinet of Ministers Order # 1017 dated December 27, 2017, specifically, with regard to improving managerial skills of employees of functioning enterprises including SMEs by developing a system of stimuli to encourage export-oriented enterprises to introduce training programmes for their employees including distance learning programmes and vocational re-training for boosting managerial skills and professional development.</p>
<p>18. Ensuring equal rights and opportunities for women and men in the SME sector.</p>	<p>1) This task will be implemented partially as part of implementing the Concept of the National Social Programme for Securing Equal Rights and Opportunities for Men and Women until 2021, which was approved by Cabinet of Ministers Order # 229 dated April 05, 2017, specifically, with regard to facilitating broadening of economic opportunities for women in the sphere of employment and entrepreneurship potential development, eliminating negative gender stereotypes, and allowing for specific needs of all women categories.</p> <p>2) This task will be implemented partially as part of Ukraine's Export Strategy (the "road map" of strategic development of trade) for 2017 through 2021, which was approved by Cabinet of Ministers Order # 1017 dated December 27, 2017, specifically, with regard to developing competencies of small and medium-sized businesses that are led by women and young people.</p> <p>3) This task will be implemented partially as part of the 2018 Action Plan for Implementing the Poverty Prevention Strategy, which was approved by Cabinet of Ministers Instruction # 99 dated February 14, 2018, specifically, with regard to ensuring gender equality in the sphere of labour remuneration in all areas of economic activities by means of strengthening of government and public controls and gradually introducing gender quotas at state-owned companies.</p>

<p>19. Supporting entrepreneurship of certain categories of populace (IDPs, ex-military, youth and seniors).</p>	<p>1) This task will be implemented partially as part of the 2018 Action Plan for Implementing the Poverty Prevention Strategy, which was approved by Cabinet of Ministers Order # 99 dated February 14, 2018. Specifically, it is envisaged:</p> <ul style="list-style-type: none"> <li>- To broaden opportunities for job placement for veterans of the anti-terrorist operation, among other things, by providing a voucher for professional training or re-training;</li> <li>- To support youth employment;</li> <li>- To encourage employers to hire individuals of the pre-retirement age, newcomers to the labour market, people with minor children, and people with disabilities;</li> <li>- To encourage employment of the rural population resulting by training in running small businesses, introduction of governmental (financial, legal, administrative, advisory) support for developing family businesses in rural areas;</li> <li>- To improve economic conditions for developing self-employment.</li> </ul> <p>2) This task will be implemented partially in frames of the National Targeted Programme for Resuming Peace in Easter Regions of Ukraine, which was approved by Cabinet of Ministers Order # 1071 dated December 13, 2017 with regard to raising the public (specifically internally displaced persons') awareness of programmes/projects focused on development of small and medium-sized businesses.</p>
<p>20. Fostering development of social entrepreneurship.</p>	<p>This task will be implemented partially as part of the 2018 Action Plan for Implementing the Poverty Overcome Strategy, which was approved by Cabinet of Ministers Order # 99 dated February 14, 2018, specifically, with regard to:</p> <ul style="list-style-type: none"> <li>- Studying opportunities for establishment and operation of social enterprises which would hire individuals from vulnerable categories including internally displaced persons and veterans of anti-terrorist operations;</li> <li>- Introducing transit jobs at which young people could gain experience; and</li> <li>- Studying mechanisms to encourage agriculture producers to hire rural residents.</li> </ul>
<p><b>Promote SME Export / Internationalisation</b></p>	
<p>21. Creating favourable conditions for export operations of small and medium-sized businesses.</p>	<p>This task will be implemented as part of Ukraine's Export Strategy (the "road map" of strategic development of trade) for 2017 through 2021, which was approved by Cabinet of Ministers Order # 1017 dated December 27, 2017, specifically, with regard to legislating strengthened protection of intellectual property rights and implementing the Concept of Reforming the State System of Legal Protection of Intellectual Property, approved by Cabinet of Ministers Order #402 dated June 1, 2016.</p>
<p>22. Stimulating SME export operations through relevant programmes of training and awareness raising.</p>	<p>This task will be implemented as part of Ukraine's Export Strategy (the "road map" of strategic development of trade) for 2017 through 2021, which was approved by Cabinet of Ministers Instruction # 1017 dated December 27, 2017 with regard to:</p> <ul style="list-style-type: none"> <li>- Stimulating entrepreneurial activity among enterprises, in particular SMEs and youth;</li> <li>- improvement of managerial skills among employees of existing enterprises, inter alia SMEs;</li> </ul>

	<ul style="list-style-type: none"> <li>- ensuring that the educational system meets the needs of enterprises, particularly SMEs.</li> </ul>
23. Approximating the Ukrainian legislation to the EU acquis and standards.	<p>This task will be implemented as part of the Strategy for Developing the Technical Regulation System until 2020, which was approved by Cabinet of Ministers Order # 844 dated August 19, 2015 with regard to:</p> <ul style="list-style-type: none"> <li>- Bringing laws and regulations in compliance with the EU Acquis;</li> <li>- Bringing technical regulations in compliance with the EU Acquis;</li> <li>- Adopting EU and international standards as national standards.</li> </ul>
<b>Improve Competitiveness and SME Innovation Potential</b>	
24. Launching targeted initiatives on clusters and value chains.	<p>This task will be implemented as part of the Government's Priority Actions Plan for 2018, approved by Cabinet of Ministers Order #244 dated March 28, 2018 according to the Medium-Term Plan of the Government's Priority Actions until 2020, which was approved by Cabinet of Ministers Order # 275 dated April 03, 2017. Among other things, it is envisaged to assist in integration of existing clusters of Ukraine with the European cluster cooperation platform; drafting and submitting to the Cabinet of Ministers of Ukraine of a Draft Law on “Methodology Approval for the Clusters’ Development and Identification of Smart Specialties of Regions”.</p>